

CAPITA FMS 6.124

Including Accounts Receivable, Budget Planning and Equipment Register

Contents

Revision History	2
Essential Information	2
Introduction	3
Modules Included in this Release	3
Restoring Databases – FMS and SIMS	3
SIMS Modules and Data	3
New and Updated Functionality in FMS 6.124	4
Budgeting Software Dynamic Link.....	4
FMS Cheque Book Selection for Petty Cash Reimbursement .	4
User Defined Default for Purchase Ordering Processing List View.....	4
Reports for Cost Centre Transactions and Central Payments	4
Equipment Register - Equipment Holders	5
Changes to Content Order Handling using OPEN	5
SQL 2008 Migration	5
Issues Resolved in FMS 6.124	5
Differing Cost Centre Transaction Reports Totals.....	5
Unreconciled BACS Payments Included in Bank Account Claim	5
Invoices Transferred at End Of Year now Allocated to Correct Period	5
Additional Information for Workstations Running Microsoft Vista	6
The Borland Database Engine (BDE).....	6
New Versions of DBUpgrade and DBAttach	7
Issues When Running DBAttach.....	7
System Requirements	7
Hardware Considerations	7
Documentation	8

Please read this release note carefully before installing or upgrading your software. Do not attempt any installation or upgrade without first making a fully restorable verified backup of your SIMS system.

Revision History

Version	Change Description	Date
6.124 v1.0	FMS 2009 Autumn Release	27/10/09

Essential Information



IMPORTANT NOTE: *The FMS 2009 Autumn Main Release is not supported in a live environment running Windows 7. Customers using Windows 7 should only run this release in a test environment. We will issue a news item confirming our support for Windows 7 in due course.*

In order to upgrade to FMS 6.124, your FMS system must satisfy the following criteria:

- Where Personnel Links are in use, SIMS must already be upgraded to a minimum of the SIMS 2009 March Main Release (7.116) to allow Salary Projections to be generated.
- FMS must be at a minimum version of 6.116.
- If you use FDS, all of your FMS databases must be upgraded to a minimum version of FMS 6.116.
- FMS 6.124 should only be applied to existing installations by running SOLUS on the SQL Server. Applying the upgrade by running SOLUS on an FMS workstation will cause the upgrade to fail and the database will be rolled back to the previous version. FMS must have been accessed on the Server at least once in order to create the `FMSConnect.ini` file required by the upgrade.
- This release is compatible with Microsoft SQL Server 2008/2005/SQL Express only and must not be applied to SQL Server 2000/MSDE.

Access Rights Required to Run the Upgrade

The upgrade to FMS 6.124 can be undertaken from any version of FMS from 6.116 or later by FMS users with Level 5 Access Rights, who have been given the access right to add new users.

Please refer to previous release notes when upgrading from any earlier release.

Version Support

Support for FMS SQL Anywhere ceased on 31/08/2008. FMS SQL Server is supported from the SIMS 2008 November Main Release onwards.

Introduction

The focus of this release is to provide functional improvements to FMS and to resolve known issues in previous releases.

Modules Included in this Release

- FMS 6.124
- Accounts Receivable 6.124
- Budget Planning 6.124
- Equipment Register 6.124
- Finance Database Selector (FDS) 6.124

Restoring Databases – FMS and SIMS

If you are using Personnel (version 7.116 onwards) to generate Salary Projections in FMS and you need to restore your SIMS database, you must restore your FMS system to the same point. This ensures that Salary Projections are calculated accurately and consistently. To facilitate this, you are strongly advised to always take a backup of both databases at the same time.

In the event that this advice is not followed and a subsequent case is raised with the Service Desk, we reserve the right to charge a fee for any corrective work to resolve the issue.

SIMS Modules and Data

In order for rooms, students and personnel details (contractual details from Personnel 7.116 onwards) to be available in FMS, the link to SIMS must be defined in **Tools | STAR 7 Settings** in FMS.



NOTES: SIMS must be installed in the same location on each workstation where FMS will be used to generate Salary Projections from contracts held in Personnel (7.116 onwards).

*A **DataExportsUser** must exist in System Manager for staff details to be available in FMS.*

New and Updated Functionality in FMS 6.124

Budgeting Software Dynamic Link

A dynamic link has been created to link with third party budgeting software. When this link is set up and the menu routes used, the required data moves between FMS and the budgeting software without requiring additional files to be created and imported.

To facilitate this functionality, an **Interfaces** tab has been added to **Tools | Establishment Details** and a new **Budget Import Parameters** dialog has been added (accessed via **Focus | Budget Management | Import Budget**).

For more information, please refer to the *Linking FMS and Third Party Budgeting Tools* handbook (FMSLNK2BUDT.PDF).

FMS Cheque Book Selection for Petty Cash Reimbursement

A petty cash reimbursement cheque can now be raised from a known FMS cheque book from the **Petty Cash Processing** page (**Focus | General Ledger | Petty Cash**).

For more information, please refer to the *Petty Cash Processing* chapter in the *General Ledger in FMS* handbook (GLEDGER.PDF).

User Defined Default for Purchase Ordering Processing List View

The default display order of purchase orders in the **Purchase Orders** browser can now be defined via **Tools | User Options**. The default applies only to the workstation on which it has been defined. The available options are to sort by Order Number or Date in ascending or descending order.

For more information, please refer to the *Financial Periods, Establishment Details and Other Tools* chapter in the *Getting Started with FMS* handbook (GSFIN.PDF).

Reports for Cost Centre Transactions and Central Payments

- A print option has been added to the **Direct Central Payment/Receipt Details** browser (**Focus | Central | Central Payment**), enabling you to print and export the content of the browser.

For more information, please refer to the *Central Payment and Central Reports* chapter in the *Central Processing and Non-Invoiced Income in FMS* handbook (CPANDNI.PDF).

- The Detailed Cost Centre Transactions report now includes the option to filter by fund.

For more information, please refer to the *Journal Review and General Ledger Reports* chapter in the *General Ledger in FMS* handbook (GLEDGER.PDF).

Equipment Register - Equipment Holders

When adding a **Holder** to a piece of equipment on the **Equipment Details Basic** page (accessed via **Focus | Equipment**), the **Holder** browser now displays only current staff. When a member of staff leaves the school, they are now automatically removed as Equipment Holders.

Changes to Content Order Handling using OPEN

Previous versions of FMS validated OPEN content orders using the **Supplier's Account Number** and **XML Ref** fields in **Supplier Details**. FMS 6.124 validates the content order using the school and supplier's DUNS number fields. The **Suppliers Account Number** field may have been populated with the supplier's DUNS number to facilitate the import from OPEN. This can now be edited to display the correct supplier account number.

For more information, please refer to the *eProcurement using Web Services in FMS* handbook (EPROC_WS.PDF).

SQL 2008 Migration

From FMS 6.124, FMS is supported on SQL 2008. A tool is available from SOLUS to migrate from SQL/SQL Express 2005. FMS must be upgraded to 6.124 before migrating to SQL/SQL Express 2008. The migration must be carried out before the SIMS/FMS Autumn 2010 release.

Full details are available in the *Migrating FMS to SQL 2008* handbook, available from SOLUS or from SupportNet (<http://support.capitaes.co.uk>).

Issues Resolved in FMS 6.124

Differing Cost Centre Transaction Reports Totals

The Detailed Cost Centre Transaction Report totals no longer differ from standard Cost Centre Transaction reports when invoices are cancelled.

Unreconciled BACS Payments Included in Bank Account Claim

The Bank Account Claim with associated Ledger Code Breakdown is often used to populate Central Accounts. To facilitate this, unreconciled BACS payments are now recorded in the Ledger Code Breakdown on the Bank Account Claim.

Invoices Transferred at End Of Year now Allocated to Correct Period

Outstanding invoices transferred to the next year were not allocated to the next period as the supplier's credit terms were applied, e.g. three months. This issue has now been resolved.

Additional Information for Workstations Running Microsoft Vista

This section provides details of the activities that must be carried out on workstations running Microsoft® Vista in order to run FMS.

The Borland Database Engine (BDE)

The Borland Database Engine (required for FMS) will only run when two settings have been changed:

1. Permission must be given in the Windows Registry Database.
2. NET DIR must be moved using Borland's BDE Administrator.

Both actions must be carried out in the described order.

Giving Appropriate Permissions

1. Log in as Administrator.
2. Select **Start | Run** and enter **regedit** to open the **Registry Editor**.
3. Expand the **HKEY_LOCAL_MACHINE** tree.
4. Expand the **SOFTWARE** branch.
5. Right-click **Borland** and select **Permissions** from the pop-up menu.
6. Highlight **Users**.
7. Select **Full Control** and click the **OK** button.
8. Exit the **Registry Editor** window.

Moving the NET DIR Location

In the BDE, sharing of data between more than one workstation is controlled by the `Pdoxusr.s.net` file. The location of this file is important because all workstations operating on the same data must refer to the same file. The default setting is in the root file of the `c:` drive on the workstation, which will fail under Vista because this does not allow new files to be created here. Instead, a new folder needs to be created on the drive and the file can be stored there.

1. Create a new folder in `c:` e.g. `C:\BDEShare`, and copy the `Pdoxusr.s.net` file into it.
2. Open the **Windows Control Panel** from the **Start** menu.
3. Double-click **BDE Administrator** to display the **BDE Administrator** dialog.
4. Select the **Configuration** tab.
5. By expanding the appropriate trees, navigate to **Configuration | Drivers | Native**.

6. Highlight **PARADOX** and edit the NET DIR setting. Enter the path of the newly created folder, e.g. C:\BDEShare.
7. Close the **BDE Administrator** window.

New Versions of DBUpgrade and DBAttach

To provide compatibility with SQL Server 2008, new versions of DBUpgrade and DBAttach will be installed as part of the SOLUS upgrade. It is imperative that copies of older versions are deleted. Any manual upgrades or database selection should be conducted using the new versions.

Issues When Running DBAttach

When running DbAttach on Vista, it has to be run as Administrator. If you do not run DbAttach as Administrator, the following error message is displayed when attempting to attach a database:

```
An unhandled exception has occurred in your application.
If you click continue, the application will ignore this
error and attempt to continue. If you quit, the
application will be shut down immediately. Access to the
path "C:\Program Files\Microsoft SQL
Server\MSSQL.1\DATA\ccsfms.mdf" is denied.
```

To run DbAttach as an Administrator:

1. Select **Start | All Programs | SIMS Applications | FMSSQL**.
2. Right-click **DbAttach** and select **Run as Administrator** from the pop-up menu.

The shortcut to DbAttach can be set up to permanently run as Administrator, if preferred:

1. Select **Start | All Programs | SIMS Applications | FMSSQL**.
2. Right-click **DbAttach** and select **Properties** from the drop-down list.
3. In the **DbAttach Properties** dialog, select the **Compatibility** tab.
4. Select the **Run the Program as Administrator** check box.
5. Click the **Apply** button and then the **OK** button.

System Requirements

Hardware Considerations



NOTE: Before upgrading to this release, you are advised to refer to the recommended hardware requirements that are available from SupportNet.

The current hardware specification takes into account the latest advice from Microsoft® and is based on the recommended specification to run SQL based software.

Details of recommended hardware and specifications for new equipment required for running your SIMS system effectively can be found on the Capita Children's Services Internet site:

<http://www.sims.co.uk/hardware>

Documentation



NOTE: In order to minimise the amount of storage space (and SOLUS download time) taken up by our user documentation, we are now providing PDF files that can be read using the Adobe Acrobat Reader version 6 or above only. This affects all user handbooks installed with SIMS, FMS and posted to SupportNet.

An electronic version of all the handbooks (.PDF files) associated with this release can be obtained:

- Through Windows Explorer, by opening the relevant file located in the \FMSSQL folder on your machine.
- By downloading the file from our SupportNet web site: <http://support.capitaes.co.uk>.
- By emailing publications@capita.co.uk and requesting the required handbook.

The handbooks that have been updated for this release are as follows:

- *SIMS Getting Started with FMS* (GSFIN.PDF)
- *SIMS Accounts Payable in FMS* (ACCPAY.PDF)
- *SIMS General Ledger in FMS* (GLEDGER.PDF)
- *Central Processing and Non-Invoiced Income in FMS*(CPANDNI.PDF)
- *Eprocurement using Web Services in FMS* (EPROC_WS.PDF)
- *Linking FMS and Third Party Budgeting Tools* (FMSLNK2BUDT.PDF)

Handbooks are viewed and printed using Adobe® Acrobat Reader.